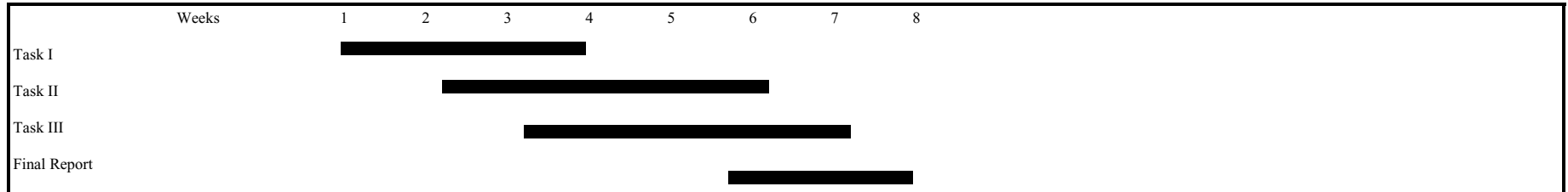


Budgeted Labor Requirements

Task Completion Schedule



Instructions

List each major task to be performed. The duration of each task is to be graphically represented. For example, in the illustrative schedule, Task 1 is to begin in Week 1 and end in Week 4. Preparation of the Final Report begins in Week 6 and is completed in Week 8.

Staffing By Task

Person Weeks

<u>TASK</u>	Project Manager	Process Eng.	Profes. Engineer	Engineer	Support	Environ. Engineer	Market Analyst	Financial Planner	Trade Specialist	TOTAL WEEKS BY TASK
Conduct Marketing Study	2.00				2.00		10.00			14.00
Develop Preliminary Design	6.00	10.00		4.00	6.00					26.00
Develop Final Refinery Design	4.00	16.00	4.00	10.00	4.00					38.00
Conduct Site Investigation & EIA			4.00	2.00		16.00				22.00
Assist with Crude Supply									2.00	2.00
Assist with Offtake Agreements									4.00	4.00
Prepare Economic Models								8.00		8.00
Prepare Interim Reports	4.00				4.00					8.00
Prepare Final Report	4.00	4.00	4.00	4.00	4.00	8.00				28.00
TOTAL WEEKS PER PERSON	20.00	30.00	12.00	20.00	20.00	24.00	10.00	8.00	6.00	150.00

Instructions

List the tasks to be performed in the left column and the job title or specialty of each person working on the study across the top row. Indicate the number of work weeks each person will be working on each task. Total up the work weeks for each person and for each task. Above is a task staffing breakdown for a refinery project, which may serve as a model.